

CITY OF HIALEAH  
CHARTER SCHOOL  
OVERSIGHT COMMITTEE

Mayor Carlos Hernandez, Chair  
Luis Gonzalez, Vice Chair  
Katharine E. Cue, Secretary/Treasurer



Committee Members:

Jose F. Caragol  
Vivian Casáls-Muñoz  
Isis Garcia-Martinez  
Paul B. Hernández  
Lourdes Lozano

May 23, 2017

6:30 p.m.

MINUTES/SUMMARY AGENDA

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Call to Order - **Mayor Hernandez called the meeting to order at 7:23 p.m.**

Roll Call of Oversight Committee Members - **City Clerk, Marbelys Fatjo, called the roll with the following Committee Members present:**

- Mayor Carlos Hernandez
  - Council President Luis Gonzalez
  - Council Vice President Katharine Cue-Fuente
  - Councilwoman Vivian Casáls-Muñoz
  - Councilwoman Isis Garcia-Martinez
  - Councilman Paul Hernandez
  - Councilman Jose Caragol
  - Councilwoman Lourdes Lozano
- **Also present were:**
    - Lorena Bravo, City Attorney
    - Marbelys Fatjo, City Clerk

Invocation given by Marbelys Fatjo, City Clerk

Pledge of Allegiance led by Committee Member Jose Caragol

**Meeting Guidelines**

The following guidelines have been established by the City Council:

➤ **ALL LOBBYISTS MUST REGISTER WITH THE CITY CLERK**

- As a courtesy to others, please refrain from using cellular telephones or other similar electronic devices in the Council Chamber.

- A maximum of three (3) speakers in favor and three (3) speakers in opposition will be allowed to address the Council on any one item. Each speaker's comments will be limited to three (3) minutes.
- No signs or placards, in support of or in opposition to an item or speaker, shall be permitted within the Council Chamber.
- Members of the public may address the City Council on any item pertaining to City business during the Comments and Questions portion of the meeting. A member of the public is limited to one appearance before the City Council and the speaker's comments will be limited to three (3) minutes.

**REPORT: The meeting guidelines were read into the record by the City Clerk, and translated to Spanish by Lisette Perez, Administrative Aide in the Office of the City Clerk.**

1) Announcement of Amendments/Corrections to the Agenda (if any).

- **The backup for Items 2L and 3c has been updated and placed on the dais for the committee's review.**

2) Consent Agenda –

All items listed with letter designations are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Committee Member or a resident so requests, in which case the item(s) will be removed from the consent agenda and considered along with the regular order of business.

**REPORT: Motion to Approve the Consent Agenda made by Secretary/Treasurer Cue-Fuente, and seconded by Committee member Garcia-Martinez. Motion passed 7-0.**

- A. Request permission to approve the minutes of the City of Hialeah Charter School Oversight Committee meeting of **February 28, 2017. APPROVED 8-0**

**The following items are for school year 2017-2018:**

- B. Request permission to approve an annual expenditure for professional services for the management services for the **City of Hialeah Educational Academy to Academica Dade, LLC.**, not to exceed **\$366,750**. Funding for this expenditure will be drawn from Fiscal 17-18 budget against account number **314. APPROVED 8-0**
- C. Request permission to approve an annual expenditure for materials and supplies for the **City of Hialeah Educational Academy to A-Team Office Products**, not to exceed **\$30,000**. Funding for this expenditure will be drawn from Fiscal 17-18 budget against account number **510. APPROVED 8-0**

- D. Request permission to approve an annual expenditure for furniture for the **City of Hialeah Educational Academy** to **A-Team Office Products**, not to exceed **\$30,000**. Funding for this expenditure will be drawn from Fiscal 17-18 budget against account number **641**. **APPROVED 8-0**
- E. Request permission to approve an annual expenditure for dual enrollment textbooks for the **City of Hialeah Educational Academy** to **Amazon**, not to exceed **\$25,000**. Funding for this expenditure will be drawn from Fiscal 17-18 budget against account number **521**. **APPROVED 8-0**
- F. Request permission to approve an annual expenditure for food for the **City of Hialeah Educational Academy** to **Borden Dairy**, not to exceed **\$18,000**. Funding for this expenditure will be drawn from Fiscal 17-18 budget against account number **570**. **APPROVED 8-0**
- G. Request permission to approve annual expenditure of the Legal Services for the **City of Hialeah Educational Academy** to **City of Hialeah**, not to exceed **\$60,000**. Funding for this expenditure will be drawn from Fiscal 17-18 budget against account number **312**. **APPROVED 8-0**
- H. Request permission to approve annual expenditure of the Lease for the **City of Hialeah Educational Academy** to **City of Hialeah**, not to exceed **\$448,250**. Funding for this expenditure will be drawn from Fiscal 17-18 budget against account number **360**. **APPROVED 8-0**
- I. Request permission to approve annual expenditure of the **Usage Fee** for the **City of Hialeah Educational Academy** to **City of Hialeah**, not to exceed **\$105,769.14**. Funding for this expenditure will be drawn from Fiscal 16-17 budget against account number **360**. **APPROVED 8-0**
- J. Request permission to approve annual expenditure of the Cost Allocation Fee for the **City of Hialeah Educational Academy** to **City of Hialeah**, not to exceed **\$61,125**. Funding for this expenditure will be drawn from Fiscal 17-18 budget against account number **360**. **APPROVED 8-0**
- K. Request permission to approve an annual expenditure for materials and supplies for the **City of Hialeah Educational Academy** to **CDW Government**, not to exceed **\$15,000**. Funding for this expenditure will be drawn from Fiscal 17-18 budget against account number **510**. **APPROVED 8-0**
- L. Request permission to approve an annual expenditure for computer hardware for the **City of Hialeah Educational Academy** to **CDW Government**, not to exceed **\$60,000**. Funding for this expenditure will be drawn from Fiscal 17-18 budget against account number **643**. **APPROVED 8-0**

- M. Request permission to approve an annual expenditure for janitorial supplies for the **City of Hialeah Educational Academy to Cheney Brothers**, not to exceed **\$15,000**. Funding for this expenditure will be drawn from Fiscal 17-18 budget against account number **513**. **APPROVED 8-0**
- N. Request permission to approve annual expenditure for food for the **City of Hialeah Educational Academy to Cheney Brothers**, not to exceed **\$140,000**. Funding for this expenditure will be drawn from Fiscal 17-18 budget against account number **570**. **APPROVED 8-0**
- O. Request permission to approve an annual expenditure for food for the **City of Hialeah Educational Academy to CiCi's Pizza**, not to exceed **\$40,000**. Funding for this expenditure will be drawn from Fiscal 17-18 budget against account number **570**. **APPROVED 8-0**
- P. Request permission to approve an annual expenditure for communications for the **City of Hialeah Educational Academy to Comcast**, not to exceed **\$22,000**. Funding for this expenditure will be drawn from Fiscal 17-18 budget against account number **370**. **APPROVED 8-0**
- Q. Request permission to approve an annual expenditure for licenses for the **City of Hialeah Educational Academy to Educational Endeavors**, not to exceed **\$15,000**. Funding for this expenditure will be drawn from Fiscal 17-18 budget against account number **522**. **APPROVED 8-0**
- R. Request permission to approve an annual expenditure for insurance for the **City of Hialeah Educational Academy to Egis Insurance & Risk Advisors**, not to exceed **\$35,000**. Funding for this expenditure will be drawn from Fiscal 17-18 budget against account number **320**. **APPROVED 8-0**
- S. Request permission to approve an annual expenditure for dual enrollment textbooks for the **City of Hialeah Educational Academy to FHEG Miami Dade Bookstore**, not to exceed **\$20,000**. Funding for this expenditure will be drawn from Fiscal 17-18 budget against account number **521**. **APPROVED 8-0**
- T. Request permission to approve an annual expenditure for dual enrollment for the **City of Hialeah Educational Academy to Florida International University**, not to exceed **\$30,000**. Funding for this expenditure will be drawn from Fiscal 17-18 budget against account number **316**. **APPROVED 8-0**
- U. Request permission to approve an annual expenditure for electricity for the **City of Hialeah Educational Academy to Florida Power and Light**, not to exceed **\$65,000**. Funding for this expenditure will be drawn from Fiscal 17-18 budget against account number **430**. **APPROVED 8-0**

- V. Request permission to approve an annual expenditure for materials and supplies for the **City of Hialeah Educational Academy to Galloway Office & Supplies Furniture**, not to exceed **\$15,000**. Funding for this expenditure will be drawn from Fiscal 17-18 budget against account number **513. APPROVED 8-0**
- W. Request permission to approve an annual expenditure for repairs and maintenance for the **City of Hialeah Educational Academy to Home Depot**, not to exceed in **\$15,000**. Funding for this expenditure will be drawn from Fiscal 17-18 budget against account number **513. APPROVED 8-0**
- X. Request permission to approve an annual expenditure for textbooks for the **City of Hialeah Educational Academy to Houghton Mifflin Harcourt**, not to exceed **\$30,000**. Funding for this expenditure will be drawn from Fiscal 17-18 budget against account number **641T. APPROVED 8-0**
- Y. Request permission to approve annual expenditure for professional services for the **City of Hialeah Educational Academy to Layer 8 Solutions**, not to exceed **\$15,000**. Funding for this expenditure will be drawn from Fiscal 17-18 budget against account number **621. APPROVED 8-0**
- Z. Request permission to approve an annual expenditure for dual enrollment for the **City of Hialeah Educational Academy to Miami-Dade College**, not to exceed **\$50,000**. Funding for this expenditure will be drawn from Fiscal 17-18 budget against account number **316. APPROVED 8-0**
- AA. Request permission to approve an annual expenditure for materials and supplies for the **City of Hialeah Educational Academy to Performance Team Sports**, not to exceed **\$15,000**. Funding for this expenditure will be drawn from Fiscal 17-18 budget against account number **512. APPROVED 8-0**
- BB. Request permission to approve an annual expenditure for textbooks for the **City of Hialeah Educational Academy to Pearson Education**, not to exceed **\$20,000**. Funding for this expenditure will be drawn from Fiscal 17-18 budget against account number **641T. APPROVED 8-0**
- CC. Request permission to approve an annual expenditure for purchase of virtual education for the **City of Hialeah Educational Academy to Somerset Virtual Academy**, not to exceed **\$45,000**. Funding for this expenditure will be drawn from Fiscal 17-18 budget against account number **0310-0320. APPROVED 8-0**
- DD. Request permission to approve an annual expenditure for licenses for the **City of Hialeah Educational Academy to The College Board**, not to exceed **\$40,000**. Funding for this expenditure will be drawn from Fiscal 17-18 budget against account number **521. APPROVED 8-0**

- EE.** Request permission to approve an annual expenditure for furniture for the **City of Hialeah Educational Academy to Tropical Turf**, not to exceed **\$25,000**. Funding for this expenditure will be drawn from Fiscal 17-18 budget against account number **671**. **APPROVED 8-0**
- FF.** Request permission to approve annual expenditure for waste services for the **City of Hialeah Educational Academy to Waste Management**, not to exceed **\$42,000**. Funding for this expenditure will be drawn from Fiscal 17-18 budget against account number **380**. **APPROVED 8-0**
- GG.** Request permission to approve the reappointing of **Carlos Alvarez as Principal** of the City of Hialeah Educational Academy for the 2017-2018 school year. **APPROVED 8-0**
- HH.** Request permission to approve the reappointing of **Ivelisse Puente as Assistant Principal** of the City of Hialeah Educational Academy for the 2017-2018 school year. **APPROVED 8-0**
- II.** Request approval to designate **Ms. Meghan Martinez Leiva** as the official representative of the school and oversight committee per Florida Statute 1002.33. This person shall facilitate parental involvement, provide access to information, assist parents and others with questions and concerns, and resolve disputes. **APPROVED 8-0**
- JJ.** Request permission to approve the **2017-2018 Wellness Policy for the City of Hialeah Educational Academy**. **APPROVED 8-0**
- KK.** Request permission to approve Doral College Leadership Institute for Aspiring Principal and Assistant Principal Preparation Program and action to continue participation **APPROVED 8-0**
- LL.** Request permission to set Oversight Committee meeting dates for 2017-2018 school year as follows: **November 28, 2017, February 27, 2018, May 22, 2018, and August 28, 2018**. **APPROVED 8-0**
- 3) Presentation of Financial Reports by Academica Dade LLC.**
- a) Request permission to approve 2016-2017 School Year Quarterly Financials for the City of Hialeah Educational Academy through March 31, 2016. **APPROVED 8-0**
- REPORT: Motion to Approve Item 3a made by Vice Chair Gonzalez, and seconded by Committee member Casáls-Muñoz. Motion passed 8-0.**
- b) Request permission to approve the 2016-2017 School Year **Revised Annual Budget** (based on FTE of 800) for the City of Hialeah Educational Academy. **APPROVED 8-0**

**REPORT: Motion to Approve Item 3b made by Committee member Casáls-Muñoz, and seconded by Committee member Garcia-Martinez. Motion passed 8-0.**

- c) Request permission to approve the 2017-2018 School Year Annual Budget for the Hialeah Educational Academy (based on FTE of 815). **APPROVED 8-0**

**REPORT: Motion to Approve item 3c made by Committee member Garcia-Martinez, and seconded by Secretary/Treasurer Cue-Fuente. Motion passed 8-0.**

- 4) Presentation of Principal's Report by Carlos Alvarez, Principal of the *City of Hialeah Educational Academy*. **PRESENTED**

**REPORT: The Principal's Report was presented by Carlos Alvarez**

**REPORT: Carlos Alvarez, Principal of City of Hialeah Educational Academy, presented Mayor Hernandez, Chief of Police Sergio Velazquez, and Interim Chief of Fire Patrick Flynn with an award of appreciation.**

- 5) Unfinished Business - **NONE**

- 6) New Business - **NONE**

- 7) Comments and Questions - **NONE**

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodations to participate in the proceeding should contact the Office of the City Clerk for assistance no later than seven (7) days prior to the proceeding at telephone number (305) 883-5820; if hearing impaired, telephone the Florida Relay Service numbers, (800) 955-8771 (TDD) or (800) 955-8770 (Voice).

**REPORT: Chair Hernandez adjourned the meeting at 7:40 p.m.**

**NEXT CHARTER SCHOOL OVERSIGHT COMMITTEE MEETING:**

**Aug 22, 2017 at 6:30 p.m.**